

## **New Member Albums in Standard Size Format**

Dear Signature Members:

The image of our organization depends on how we present ourselves collectively and individually in our society's artist albums. One set of albums is displayed at all our exhibitions. A duplicate set is shown to galleries and museums to demonstrate the high quality of art produced. This helps secure future show venues. The new pages are replacing the old member books, which are being archived. Every Signature Member may have one or two 8 ½" x 11" pages (one side printed) in each set of albums on which to display a brief resume accompanied by color images of their best works. The new pages will be displayed in binders with clear, plastic sleeves to protect them. If you wish to have two pages they will be placed back to back in a single plastic sleeve.

Please do not print double-sided. If you create your page as a paste up of photos and/or text, please make a copy and send the copy, do not send the paste up. The new standard size will allow you to update your artist page and print a new one from your home computer as often as you wish. You may mail your new 8½" x 11" page or pages (in duplicate and unfolded) to Richard Sabin at the address below. Please provide a stiff backing board in the envelope and label the envelope "DO NOT FOLD." It would be best to send by priority mail. You may also deliver your updated pages when you bring artwork to any NEWS exhibition.

After mailing your pages to Richard, please also send an e-mail with a digital copy of your page in JPEG, PDF or Word file format to Steve Hamlin to go on the website. Please be sure the page is exactly what you want to be posted on the web site and in the album. NEWS will do no editing or designing. Please visit our website to see examples of other member bios. Font choice is open, but clear, legible fonts are preferred. Please start with your name at the top of the page followed by a solid line. Then list your bio/achievements and images of your art work.

Please mail the print-outs of your page or pages to Richard Sabin at:

Richard Sabin  
10 Concord Greene, #1  
Concord MA 01742  
978-341-8022

E-mail digital copy to: [shamlin@crocker.com](mailto:shamlin@crocker.com)

We look forward to receiving your new contribution to the new albums and new web pages. We hope every signature member will seize the opportunity to include their latest and best work to present ourselves and our organization to the public.

Warmest Regards,  
Dawn Evans Scaltreto  
President